



Job Posting: Skeena Diversity Society

## **MIGRANT WORKER PROJECT: RESOURCE WORKER**

30 hrs/week

Join the creative team of Skeena Diversity Society that strives to make Terrace a more welcoming and inclusive community. We are seeking a self-motivated, respectful person who is organized, flexible, willing to learn, work alone and part of a team, with good communication and computer skills, valid driver's license and ability to drive required.

Successful applicant will be connecting with migrant workers (temporary foreign workers) and employers, providing information on employment standards, roles and responsibilities, Canadian law and provide referrals to supports.

Please submit your resume with cover letter and references

Email: [admin@skeenadiversity.com](mailto:admin@skeenadiversity.com).

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### **PROJECT GOAL:**

With the support of the Government of Canada's Temporary Foreign Worker Program, funded by Employment and Social Development Canada (ESDC), for the purposes of making a positive impact on the experience of migrant workers living and working in BC - to educate and support migrant workers, employers and resource agencies serving both groups within Terrace and northwest region (Kitimat, Smithers, Prince Rupert).

### **OUTCOMES:**

- Increase migrant workers' awareness and understanding of their rights and responsibilities through educational activities and/or existing educational material;
- Empower migrant workers to exercise their rights by providing or assisting in accessing services available to them;
- Foster inclusion and welcoming of migrant workers through social, cultural, and/or recreational events;
- Support migrant workers during emergency situations;
- Foster new partnerships or leverage existing partnerships/networks to support migrant workers;
- Develop and implement respectful, coordinated approaches among community organizations, and/or build their capacity and knowledge to provide resources and services to migrant workers;

### **TASKS**

- Develop a good understanding of immigration pathways for temporary foreign workers
- Learn about BC employment standards, roles and responsibilities of employer and workers, types of possible abuses of workers

- Outreach to workers and employers in Terrace as well as outreach to workers in Kitimat, Smithers and Prince Rupert, build trust and rapport with workers. Focus on workers with closed work permit.
- Set up small group and one-on-one meetings
- Learn about working conditions of temporary foreign workers in Terrace and area – employment conditions, abuse, immigration process; good and bad
- Develop, coordinate and facilitate workshops for workers: BC employment standards, roles and responsibilities of workers, accessing open work permit for vulnerable workers, etc.
- Develop, coordinate and facilitate workshops for employers: roles and responsibilities of employers hiring foreign workers, how to apply for LMIA, and other assistance.
- Assist with hosting a social/cultural or recreational events in each community at least once per year (Day at the Lake for workers from Terrace and Kitimat at the Lakelse Lake, soccer tournament or picnic for workers and their families, cultural event
- Identify if any workers require emergency support – food, clothing, rent
- Keep track of all stories and reports, keep information private and confidential as to protect workers who could be in harm way. Only share with Executive Director and other designated staff.
- Participate in monthly provincial meetings
- Work collaboratively with other staff and projects of Skeena Diversity Society, assist where needed to gain greater understanding of all aspects of our work
- Provide reports and evaluation